

Fact Sheet

Returning a vehicle.

How you can avoid unnecessary charges.



Understanding the vehicle condition and inspection process.

At the end of your contract your vehicle will be collected and returned to Lex Autolease. This factsheet highlights what you need to be aware of before, during and after the collection of your vehicle.

We recommend that you spend a few moments to read this so you know what will happen.

Check your vehicle prior to collection.

Please check your vehicle prior to collection to ensure that:

- It is in a roadworthy condition, so it can be driven.
- It is clean. This helps the inspector to assess it fairly.
- Private registration plates have been removed – physically and via DVLA, either transferred to another vehicle or placed on retention. Lex Autolease Customer Services can co-ordinate a plate transfer.
- A valid MOT certificate is in place, where applicable.

If your vehicle does not meet these conditions you may incur a charge for an aborted collection.

It's important that your vehicle is returned as it was provided – with all its associated equipment and accessories – on the day of collection. If lost items are returned at a later date, you may face a financial penalty. It is helpful to start thinking about these things in advance.

On the day of collection.

On the day of collection, our collection agent or supplying dealer will appraise their vehicle and provide you with a vehicle collection report. They will record the mileage and request the following items are placed in the vehicle, or there may be a charge:

- Any accessories supplied on delivery
- Current road fund licence
- Spare and master keys
- Wheel security key (if applicable)
- Vehicle operating manuals
- Service book, recording a history of service for the vehicle which meet manufacturer guidelines.

Please find all of the items belonging to the vehicle so they can be returned on the day of collection. It's easy to move small items – such as the DVD for the satellite navigation system – but it's important that they are put back in the vehicle.

Personal effects.

Please make sure you remove any personal belongings from the vehicle. Once collected, Lex Autolease cannot be held responsible for the return of personal items left in the vehicle.

Inspection of vehicle's condition.

After collection, a full vehicle inspection will take place at one of our designated disposal centres by a qualified Vehicle Inspector using the BVRLA fair wear and tear guidelines.

It's important to know that we don't automatically charge customers when you return your vehicles to us. We assess each vehicle fairly and will only invoice you for the costs of repair when it is absolutely necessary. We therefore recommend that you carry out an appraisal of your vehicle before collection so you're fully aware of its condition and arrange any remedial repairs before it's returned.

Details of the BVRLA fair wear and tear guide are available on line at <http://www.lexautolease.co.uk/Drivers>.

For further information please contact your broker.



Avoid unnecessary charges by checking your vehicle before it's returned.